**Live Well Kent Client Consent to Share Form**

**Process for sharing your personal data with multiple agencies**

**Protecting Your Privacy:**

**We are committed to protecting your privacy when you use our service.**

To provide our wellbeing service we may have been given some personal data about you from your referrer and will need to collect more personal data from you. This will include but is not limited to; your name, NHS number, address, demographical data, health or employment information and contacts etc.

All information we collect from and about you will be held securely on our client management system. We may need to share some of your personal data with other organisations that are either directly involved in providing support to you or that are entitled to receive it. These include:

* Kent County Council as data controllers for Live Well Kent
* Partner Organisations – If we share responsibility for your progress with another provider we are required to inform them of your progress. We may also wish to refer you to them so you have access to their services
* If your details are shared with our Partner Organisations, relating to services we have discussed with you: You will be contacted by them by one of the following methods Telephone, Text or Email to discuss further.
* Charities and / or Voluntary Agencies supporting you on your wellbeing journey
* Education and Training Providers supporting you on your wellbeing journey
* Health or Social Care Service Providers including your GP or other services
* Potential or actual employers – We may need to discuss a number of things with employers including, for example, your employment history and progress, reasonable adjustments, work trials or coaching needs if one of your goals is to gain or retain employment.
* The police and other law enforcement agencies – We may be required to release your data for the purposes of criminal investigations or to support you in a crisis

**Declaration:**

I have read and fully understand the above: \* (delete as appropriate)

\* I authorise Shaw Trust to share and process my personal data with other organisations as described above.

\* I do not authorise Shaw Trust to share and process my personal data with other organisations where sharing is not mandatory but I understand this may limit the help and support that Shaw Trust and/or its service providers can give me

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| **Client Name** | **Signature** | **Date** |
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